

C-O-N-F-I-D-E-N-T-I-A-L

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CENTRAL INTELLIGENCE AGENCY

23 July 1963

Guidelines for Managing  
CIA Computer Services

1. Policy and direction for managing the CIA computer services shall be vested in an ADP Committee responsible to the Executive Director. The ADP Committee will be constituted of representatives from each component charged with operating a major computer installation or having a major requirement for computer services. It shall be chaired by a senior staff officer of the Agency who shall also be chief of an ADP Staff.

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2. [The ADP Staff shall carry out the directives of the ADP Committee and provide general staff support to the Committee and to operating computer installations.] The ADP Staff shall keep itself free of any responsibilities for operating computer installations in order to foster research and development and to maintain a posture conducive to the development of objective criteria on compatibility and efficient utilization of soft- and hardware.

3. Computer services will be performed by selective operating components. Due regard for operational considerations (e.g., assigned missions, safeguarding security, geographic separation, economy of use, maintaining integrity of command lines) ~~dictates that computer installations presently be limited to four,~~ to be assigned as follows:

- |                                      |               |        |
|--------------------------------------|---------------|--------|
| I. Administrative Support            | : Comptroller | 507    |
| II. Counterintelligence Support      | : DDP         | 1410   |
| III. Photograph Intelligence Support | : D/NPIC      | -490   |
| IV. General Intelligence Support     | : DDI         | (7090) |
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4. The ADP Committee, will, as the first order of business, draft such directives as are required to implement the above policy, and undertake a review of Regulations hereby affected.

Attachment: Chart - Organization for Computer Services

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GROUP I  
Excluded from automatic  
downgrading and  
declassification

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## ORGANIZATION FOR COMPUTER SERVICES



